

Driving Range & Grounds Attendant



Reports To: Superintendent

Employment Status: Part-Time, Hourly

Job Summary:

First Tee – Northwest Arkansas is a nonprofit organization dedicated to building character and life skills in youth through the game of golf. The Driving Range & Grounds Attendant plays a vital role in maintaining a safe, clean, and welcoming environment for participants, families, and guests. This position is responsible for maintaining the driving range, assisting with general golf course and facility upkeep, and supporting First Tee programming as needed.

Ideal candidates will be dependable, detail-oriented, and enjoy working outdoors in a team-focused, youth-centered environment.

Key Responsibilities:

Driving Range Maintenance

- Set up and maintain driving range hitting stations for daily use.
- Regularly collect and clean range balls using ball pickers and washers.
- Restock and organize range baskets, golf balls, and equipment.
- Ensure the range is always neat, functional, and safe for participants.

Grounds & Facility Maintenance

- Assist with daily upkeep of greens, tees, bunkers, and practice areas.
- Help with mowing, weed control, debris removal, and other landscaping tasks.
- Perform light maintenance, trash removal, and facility cleanliness checks.
- Water plants, fill divots, rake bunkers, and keep walkways clear and presentable.
- Set up and break down equipment for programming or events.

Program Support & Safety

- Assist staff during programming and events with set-up and clean-up.
- Follow all safety protocols and report hazards or maintenance needs promptly.
- Interact professionally with participants, families, and staff.

Other Responsibilities:

- Represent First Tee – Northwest Arkansas in a professional and positive manner.
- Communicate clearly with supervisors and team members.
- Perform other duties as assigned by the Superintendent

Preferred Qualifications:

- Must be 18 years or older.
- Enjoys working outdoors and performing hands-on tasks.
- Reliable, self-motivated, and capable of working independently or with a team.
- Able to lift and carry equipment weighing up to 50 lbs.
- Comfortable operating or learning to operate basic landscaping equipment.
- Previous experience in groundskeeping, landscaping, or maintenance is a plus.
- Must be able to work in all weather conditions

Work Schedule & Compensation:

- Hours: 30 - 35 hours/week, including weekends and evenings as needed.
- Compensation: \$16/hour (based on experience).
- Location: First Tee – Northwest Arkansas

How to Apply:

Email your resume to madison@firstteenwa.org.